

The Auto Club of California seeks Service Representatives

Qualifications:

- **Excellent customer service instincts**
- **Ability to remain calm in stressful situations**
- **Familiar with the use of PC**
- **Fluent in English (Bilingual is a plus)**
- **Strong written and oral communication skills**
- **High school diploma or GED required**
- **Must be flexible and able to work weekends and holidays (the call center is a 24/7 operation)**
- **Will undergo background check and drug test**

General Information:

- **This is an hourly (non benefited) position.**
Shifts are 6 am - 4:30 pm and 2 pm - 12 am.
Quarterly bonus plan for employees.

How to Apply:

- **Submit your resume to a Business Services Representative at the Career Transition Center for consideration**



Career Transition Center
3447 Atlantic Avenue
Long Beach, CA 90807
(562) 570-3700



Youth Opportunity Center
3447 Atlantic Ave.
Long Beach, CA 90807
(562) 570-4700



Center for Working Families
1900 Atlantic Ave.
Long Beach, CA 90806
(562) 570-4795

Call toll free (800) 292-7200

For JOBS visit City website at: www.longbeachworkforce.org or EDD at: www.edd.ca.gov